

VESTRY MEETING MINUTES

Thursday August 17, 2023

NEXT MEETING: Thursday, September 21, 2023

Members Attending:

Rev Chris Micklewright, Carol Jenkins, Jaime Konowal, Cathy Ufheil, Amy Grant, Ann Brilliant, Jill Duink

Joining via phone:

Jeanette Woehr

Absent:

Lisa Reeves

Joining on Zoom:

Candy Roberts

| ITEM | DISCUSSION | ACTION TO BE TAKEN / PERSON ASSIGNED |
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| Opening Prayer & Reflection | | Chris Micklewright |
| Consent Agenda | To be reviewed prior to meeting | added: invoicing protocol (Chris), moving money from endowments to checking acct (Jill) |
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| Approval of July minutes | | approved |
| Rector Update: | <p>1. Chris continuing to meet with committee leaders and others in congregation. 2. Chris likes consensus building models. 3. Resolutions should be stated clearly in minutes so that all are clear on them. 4. Chris's hours will be Tues/ Wed/ Thurs, 10-3 at a minimum. Chris might be staying overnight on a regular basis. 5. "Chris requests that the Vestry defer business that arises on Mondays until following day as Monday will be his usual day off. Chris can be reached by text or phone in case of pastoral emergencies or time critical matters". 6. Chris in process of adjusting wedding policy to adhere to diocesan protocols as well as desires of wedding couple. 7. Chris had first pastoral visit today. 8. Chris made great connections with non-congregants at Pancake Breakfast and has invited them to be with us in non-religious settings. 9. Sunday School...,looking for 2 volunteers + Chris...no need to have deep biblical knowledge...approx 1/2 hour..for now we will hold Sunday School after service.</p> | |

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| Addition to Consent Agenda: | Invoicing Protocol: Invoices, bills should be sent to Christine, who will pass on to Rev Chris. He will approve and send to Jill for payment. | RESOLVED: "Rector will approve all invoices and bills before submitting them to Treasurer for payment." Motion was approved and seconded. |
| Tombstone Approval | Tombstone of Huanzhang Zheng and his wife approved with confirmation that surface will not be polished. Chris McBride will supply correct plot # for Amy's records. Rev. Chris will conduct a prayer service when monument is installed in churchyard. Mrs. Zheng lives across street and Mark & Candy have met with her and ascertained her desire to donate substantially to HGDPC. | Motion to approve installation of tombstone with confirmation that surface will not be polished was approved and seconded. Plot # B 5A |
| Roofing Quotes: Rev Chris | Rev Chris met with Mike Donnelly who says that we have up to 5 years left on shingles presently on Sexton house roof. Rev Chris added that there is damage to interior of Sexton's house because of roof leak and needs to be addressed asap. It was then decided to go with roof "fix" from Donnelly as we must adhere to Historic Commission parameters since building is dated from 1700's. | RESOLVED: "The Vestry decided to employ Donnelly Roofing to repair the roof of the Sexton's house." |
| Outreach: Jaime | Jaime asked Vestry to approve funds to alleviate current need for her friend of 40+ years, who is raising her deceased sister's two sons, both of whom are autistic. She is also living with her disabled mother. They were recently sleeping in her car and their current housing situation is unstable. The Vestry voted to give the proceeds of the Pancake Breakfast...a net profit of \$300+ to this family. | Motion to approve donation of funds from Pancake Breakfast to needy family approved and seconded. |

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| Audit Report: Jill | The Annual Audit required by the Diocese is due by end of August. We need to include a review of our investments and a statement from bank as to our cash position. Jill also asked Vestry for permission to move \$20k from endowments, i.e., The 4th Century Fund, to checking account as a "cushion" against next month's expenses. This withdrawal is not from long-term investments: excess cash accumulated while there was no clergy on staff, and it had been deposited in an endowment fund for safekeeping. It is now being applied to property improvement projects." | Motion was approved and seconded. |
| St. Eric's Fair Budget: Candy | It was decided that a budget of \$3500 for goods to be sold over the 2 day Lucia Fest was fair. \$2k allotted for Swedish items and \$1500 for other items. Candy estimates that we will double our investment. | Motion was approved and seconded. |
| Demonstration of HGDP app: Amy Grant | Demonstration was deferred because of time limits this evening. | Deferred to next Vestry Meeting |
| Additional Business: | A motion was made to approve 5 additional work hours for Sextons per week. | RESOLVED: "The Vestry approved 5 additional work hours for the Sextons per week with the revised job description to be reviewed at the September Vestry Meeting." There were 7 yeas and 1 nay vote. |
| Additional Note: | It was noted that the Diocesan Convention will be held on the same day as our Fall Flea Market...October 21. | |
| Closing Prayer | Rev. Chris | |